

# health & safety policy

prioritising safety at and around work

## Introduction

At Deco-Pak, the health and safety of our employees, customers, and visitors are of paramount importance. We are committed to providing a safe and healthy working environment and to conducting our business activities in a manner that prevents harm.

## Our Commitment

- 1. Compliance with Legislation:**  
Adhering to all relevant health and safety legislation, regulations, and best practices.
- 2. Risk Management:**  
Identifying, assessing, and managing health and safety risks associated with our operations.
- 3. Training and Awareness:**  
Providing comprehensive training and resources to all employees to ensure they are aware of and understand their health and safety responsibilities.
- 4. Safe Work Environment:**  
Ensuring that all work environments are maintained to high safety standards.
- 5. Employee Engagement:**  
Encouraging employee participation in health and safety matters and fostering an open culture where concerns or suggestions for improvement are welcomed and acted upon.
- 6. Continuous Improvement:**  
Regularly reviewing and updating our health and safety practices, policies, and procedures to ensure their effectiveness.

## Responsibilities

**Management:**  
Responsible for implementing this policy, ensuring compliance with legal requirements, and setting a positive example in health and safety matters.

### Employees:

Expected to comply with all health and safety procedures, use provided safety equipment, and report any hazards or injuries.

## Health and Safety Procedures

### Risk Assessments:

Conducting regular risk assessments to identify potential hazards and implementing appropriate control measures.

### Emergency Procedures:

Maintaining clear and effective emergency procedures, including evacuation plans and first aid arrangements.

## Health & Safety Policy

### Equipment and Machinery:

Ensuring all equipment and machinery are safe to use and maintained regularly.

### Reporting and Investigation:

Implementing systems for reporting and investigating incidents, accidents, and near-misses, to prevent recurrence.

## Review and Monitoring

This policy will be reviewed annually or following significant changes in our operations. Regular monitoring and reporting will be conducted to assess the effectiveness of health and safety measures.